



Republic of the Philippines
Department of Education
REGION IV - A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

23 July 2026

DIVISION MEMORANDUM

No. 496 s. 2026

**UPDATING OF SCHOOL SPORTS CLUB (SSC) REGISTRATION FORM 2
OF PUBLIC ELEMENTARY AND SECONDARY SCHOOLS REGISTERED
IN SY 2025 AND EARLIER**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
School Sports Club Coordinators
All Others Concerned

1. Pursuant to the provisions of **DepEd Order No. 22, s. 2025**, otherwise known as the **Policy Guidelines on the Implementation of the School Sports Club (SSC)**, this Office hereby directs all public elementary and secondary schools that registered their School Sports Clubs in School Year (SY) 2025 and earlier to update their School Sports Club Registration Form 2 to ensure that the records of all School Sports Clubs are current, accurate, and compliant with the provisions of the said policy.

2. The updating of the School Sports Club Registration Form 2 aims to ensure that the records maintained by the Schools Division Office are current, complete, and compliant with the provisions of **DepEd Order No. 22, s. 2025**. This initiative will facilitate the effective monitoring, validation, planning, provision of technical assistance, and implementation of School Sports Club programs and other related sports development initiatives across all public elementary and secondary schools.

3. In accordance with **DepEd Order No. 22, s. 2025**, Arnis shall be included as one of the mandatory sports disciplines to be offered by every School Sports Club. In this regard, all schools are hereby directed to update and reflect the inclusion of Arnis in their School Sports Club Form 2, along with the other sports disciplines currently implemented in their respective schools.

a. The prescribed **School Sports Club Form 2 (SSC Form 2)** may be accessed and downloaded through the following link:
<https://tinyurl.com/ssc-form-2>.

b. The duly accomplished form shall be submitted to the School Governance and Operations Division (SGOD) – Learner Formation Section on or before **August 7, 2026**.

4. For further queries and clarification, you may contact **Maria Corazon A. Borbon** at 09175071780 or maria.borbon@deped.gov.ph or **Joseph Patrick Nilo** at 09565173021 or josephpatrick.nilo@deped.gov.ph.

5. Immediate dissemination and strict compliance with this Memorandum are desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent 

Encl.: As stated
Reference: DepEd Order No. 22, s. 2025
To be indicated in the Perpetual Index
under the following subjects:

POLICY
REGISTRATION
SCHOOL SPORTS CLUB

SGOD- updating of school sports club (ssc) registration form 2 of public elementary and secondary schools
registered in sy 2025 and earlier
SGOILC9L-005259/July 23, 2026